



Officers Reminded to Update Records Before Selection Boards



Navy Personnel Command (NPC) is reminding officers to review their records before selection boards, using NPC's early warning system that can rescue a promotion opportunity.

The early warning system can be used one week before a selection board's convening date. But, candidates should be reviewing their records at

least six months prior to this date.

Board recorders arrive to review the records of promotion-eligible officers one week before the selection board convenes. It's not the responsibility of the recorders to interpret records; they only verify continuity and completeness of records.

BUPERS Online (BOL), <https://www.bol.navy.mil>, is the main tool for board preparation and helps members to be proactive to make the most of a promotion opportunity.

Six months out, officers should visit the BOL website and order their official military personnel file. Next, the performance summary record (PSR) and officer data card (ODC) should be checked and verified.

Updates and corrections to these can be made by following the directions on BOL. When checking records six months out officers should submit corrections to PERS-312. For the mailing address visit www.npc.navy.mil/CareerInfo/RecordsManagement/.